

Edward A. Chow, M.D.
President

David B. Singer
Vice President

Cecilia Chung
Commissioner

Judith Karshmer, Ph.D., PMHCNS-BC.
Commissioner

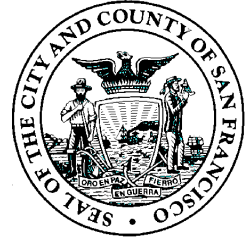
David Pating, M.D
Commissioner

David J. Sanchez, Jr., Ph.D.
Commissioner

Belle Taylor-McGhee
Commissioner

**HEALTH COMMISSION
CITY AND COUNTY OF SAN
FRANCISCO**

Edwin M. Lee, Mayor
Department of Public Health



Barbara A. Garcia, M.P.A.
Director of Health

Mark Morewitz, M.S.W.
Executive Secretary

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MINUTES

HEALTH COMMISSION MEETING

Tuesday, February 16, 2016, 4:00 p.m.
101 Grove Street, Room 300 or Room 302
San Francisco, CA 94102

1) CALL TO ORDER

Present: Commissioner Edward A. Chow M.D., President
Commissioner Cecilia Chung
Commissioner Judith Karshmer, Ph.D, PMHCNS-BC
Commissioner David Pating, M.D.
Commissioner David J. Sanchez Jr., Ph.D.
Commissioner Belle Taylor-McGhee

Absent: Commissioner David B. Singer, Vice President

The meeting was called to order at 4:06pm.

2) APPROVAL OF THE MINUTES OF THE HEALTH COMMISSION MEETING OF FEBRUARY 2, 2016

Action Taken: The Health Commission unanimously approved the February 2, 2016.

3) Barbara Garcia, Director of Health, gave the report. The full report can be viewed at:
<http://www.sfdph.org/dph/comupg/aboutdph/insideDept/dirRpts/default.asp>

Zika Update

The World Health Organization (WHO) declared Zika virus to be an international public health emergency on Monday February 1st. The US Centers for Disease Control (CDC) have continued to identify additional countries where Zika virus is circulating, and have issued guidance concerning Zika testing for asymptomatic pregnant women who have traveled to countries with Zika transmission. The CDC also issued guidance for pregnant women regarding prevention of sexual transmission of Zika.

SFDPH has activated an Incident Management Team to respond to Zika laboratory testing requests and to share information with medical providers and the local community, specifically including members of the Latino community. We are collaborating with community based organizations who work closely with immigrant communities from the affected areas to ensure that they have the information they need and to dispel rumors and provide expertise. The Communicable Disease Control Unit released updated guidance for medical

providers on February 11. Updated information is available at <http://www.cdc.gov/zika/> and <http://www.sfdcdp.org/zika>.

Homeless Services Update

Mayor Lee announced the creation of a new City department to address homelessness in early December. The HOPE (Housing Opportunity, Partnerships & Engagement) Office is currently working with City agencies including SFDPH who are involved in homeless outreach, housing, shelter and supportive services to analyze the programs and bring them together to streamline and enhance services. The new department will be created through the City's budget process, which means that its structure and programmatic scope will be introduced to the Board of Supervisors as part of the Mayor's proposed budget on June 1, 2016.

HEART (Homeless Emergency Assessment & Response Team)

On Feb 11, the Mayor announced the launch of the Homeless Emergency Assessment & Response Team (HEART), a partnership between the San Francisco Fire Department and the Department of Public Health that dedicates emergency and public health experts to respond to 911 calls from people in the community who often depend on the emergency response system for their non-emergency medical, social and mental health needs. The new team, comprised of a Fire Department Paramedic Captain and a HOTA Outreach Specialist, will respond in a SFFD paramedic vehicle and will perform assessments in the field. With the help of a team of nurses, social workers and SFHOTA staff, they will create care plans that address immediate as well as long term care needs. Through increased collaboration across departments, HEART enhances the City's ability to respond to its most vulnerable and potentially decreases the number of unnecessary Emergency Room visits.

Super Bowl 50 a Success

The Super Bowl is over and San Francisco has wrapped up a successful Super Bowl week.

For SFDPH, the primary goal was to ensure Bay Area residents and visitors from across the globe had a safe and positive visit while in our community. This included Environmental Health's multi-faceted responsibilities in food and water safety and hazardous materials response, Communicable disease monitoring for infectious diseases and sharing information with surrounding county health departments, the SFHOTA Team continuing their work to provide services and support to homeless individuals, and expanded sobering services to offload our healthcare partners and assist in maintaining bed capacity for emergency departments.

I would like to acknowledge the planning teams within DPH that worked collaboratively to plan for the event: the Public Health Emergency Preparedness and Response Branch, the Environmental Health Branch, Communicable Disease Control and Prevention, The SF Homeless Outreach Team (SFHOTA), Medical Respite and Sobering Center, the Communications Office, Behavioral Health, and the San Francisco Health Network. Thank you for making Super Bowl 50 safe and memorable!

Workforce Development Updates

The Public Health department is committed to hiring a diverse workforce and ensuring that every individual receives an equal opportunity for employment without regard to race, color, religion, gender, age, national origin, veteran status, disability, pregnancy, or other protected category.

There are many things that HR is doing to recruit, retain and promote a diverse workforce. All hiring panels and hiring managers are now required to review an implicit bias video and sign a memo which discusses bias and related considerations. Beginning in March of this year, a senior human resources analyst will be reassigned to offer career guidance to staff. We are also expanding the successful pilot programs in place offering mentoring to new employees. We have participated in several new programs including the Year-Up national program which provides a pipeline of talent by matching entry-level needs with young adults from urban communities who are motivated, energetic and trained. This year we will also be participating in Mayor Lee's Interrupt, Predict, and Organize for a Safer San Francisco (IPO) employment program, designed to increase employment opportunities for at-risk youth. In addition, the creation of a new classification of Information Systems Trainee (class 1010) will allow for recruitment of more entry level IT positions.

On January 26th, 2016, the SF Health Network Ambulatory Care Workforce Development team held a pilot “Crucial Conversation” training for its managers and supervisors. “Crucial Conversation” focuses on skills and techniques to handle disagreements and high stakes communications. One of the goals of the training was to assist managers and supervisors to hold conversations in a positive space when stakes are high and emotions are highly charged.

Year Up Internship Update

The first cohort of the Year Up Internship Program at the DPH IT department celebrated their final day of their internship on January 22nd, and the IT department bid a fond farewell to the group. In only six months, the interns became an integral part of DPH divisions including Field Services, Help Desk, IT Ops Metrics, SFGH Rebuild Operations, the Project Management Office (PMO), and the Chief Technology Office (CTO). Beyond their professionalism and functionality, the Year Up interns brought energy and enthusiasm to our work environment. Interns without an IT background expressed gratitude and surprise for the opportunity to obtain IT skills and knowledge. Moreover, their exposure to the diversity of our work force, work sites, and occupations within DPH allowed the interns a deeper understanding of the different flavors and functions of IT throughout the department. The influence of the first cohort remains with us, as we continue to develop our training program for future employees of the City and County of San Francisco.

The second cohort of ten interns attended an orientation on Monday, February 1st and are currently joining their respective groups. Please give a warm welcome to this next group of bright individuals who have joined the collective mission of DPH.

Life Safety Survey at Zuckerberg San Francisco General

On Friday, February 5, 2016, one surveyor from the California Department of Public Health (CDPH) arrived unannounced to conduct the annual Life Safety Survey of Unit 4A, the Skilled Nursing Unit. This survey visit concluded at approximately noon. Overall, the surveyor was extremely complimentary about the preparation and organization demonstrated during this survey. There was one minor finding, which will require a Plan of Correction response regarding monthly full load generator testing on each generator. Special thanks to Greg Chase, Rich Elliott, Lann Wilder, Anna Calderon, and Kathy Ballou for their assistance during this visit.

Day in the Life Completed at Zuckerberg San Francisco General

On February 3rd, ZSFG held their first “Day in the Life” simulation. The purpose of the Day in the Life simulations is to: 1) Identify and address patient/staff safety issues; 2) Engage staff in mock patient care scenarios to validate operations and workflows; 3) Verify protocols and systems integration and; 4) Facilitate open channels of communication among all participants.

The simulation included 26 department-specific and emergency response code scenarios. There were 188 staff (i.e. nurses, physicians, and support services), 48 observers and roamers, 33 Support Center staff (IT, Facilities, Biomed, Security, etc.), and 10 Day in the Life Command Center staff. Representatives from each department were able to speak to their workflows, policies, and equipment.

Congratulations to all staff members for making the first Day in the Life a success. Through this experience, they have learned a lot about the new building and how to collaborate and communicate across departments.

Celebrating African-American Heritage Month

The Office of Cultural Competence will be hosting a 2016 Black History Month event on February 26th at Laguna Honda from 8:30-5:30pm featuring Dr. Joy DeGruy and Dr. Kenneth V. Hardy. DeGruy and Hardy are leaders in the field of examining the impact of residual effects of historical trauma on African-Americans and how that resonates today.

Generations Black LGBTIQQ will be hosting their 5th annual history event on Friday, February 26th from 6-9pm at SOMArts Cultural Center at 934 Brannan. This is a free community event celebrating the lives of black LGBTIQQ individuals. It will feature raffle prizes, entertainment, an art gallery, food, music and free STD/ HIV testing.

Zuckerberg SF General will be celebrating Black History month with a lunch time celebration in the cafeteria on Feb 19, from 12-1pm.

Lunar New Year Celebrations

Lunar New Year officially began February 8th. There have been many activities for Laguna Honda residents including a Chinese New Year show with the SFPD Lion Dancers on Weds, Feb 10. A special Lunar New Year luncheon was available and staff and visitors also had this special luncheon available for purchase in the cafe.

Chinese New Year will be celebrated at Zuckerberg SF General Hospital with a lunch time celebration in the cafeteria on February 25th from 12-1 PM

Chinatown Public Health Center held their annual Chinese New Year luncheon on Wednesday, Feb 10 at noon. They served traditional new year foods like dumplings, long noodles, sweets, and tangerines.

Addressing Islamophobia at Zuckerberg San Francisco General

On March 22nd Zuckerberg San Francisco General (ZSFG) will be holding an Islamophobia Management Forum to reach leaders across the campus. The speakers include Zahra Billoo, Council on American Islamic Relations, Jess Ghannam, PhD, Clinical Professor of Psychiatry, UCSF, Ameena Jandali, Founding Member of the Islamic Networks Group, and Hatem A. Bazian, Professor in the Near Eastern Studies department at the University of California at Berkeley.

We have great responsibility to continue working towards fulfilling the mission of the hospital and the Department of Public Health, treating everyone with compassion and respect. Let us all do all we can to make the ZSFG campus as well as all DPH sites welcoming and safe for ALL members of our community.

Environmental Health participates in St. Anthony's Career Day

On February 2nd Senior Hazardous Materials Inspector Seretha Brewer and Food Safety Inspector Adaku Ude attended career day at St. Anthony's School at 299 Precita St. in San Francisco. They presented a PowerPoint on Environmental Health and answered questions from the students. We would like to commend them for doing an exemplary job and reaching out to our San Francisco students on the importance of the Public Health profession.

Environmental Health Director Richard Lee Retires

Richard Lee announced his retirement after 29 years at SFDPH. Richard started as an Industrial Hygienist where he worked with toxics and safety including asbestos, radiation, cellular transmitting, and hazardous materials. In 2003 he became the Director of Environmental Health Operations. In 2007 he was named Director of Environmental Health Regulatory Programs, where he managed all permitting programs including food, water quality, healthy housing, solid waste, and medical cannabis dispensaries. In June 2013 he was named acting Director of Environmental Health which added responsibilities in Operations and Administration, County Agriculture, Weights and Measures, and Childhood Environmental Health. A celebration will be held Friday, March 11 at 6pm at Dominic's at Oyster Point. Click [here](#) for information.

**COMMUNITY HEALTH NETWORK
SAN FRANCISCO GENERAL HOSPITAL & TRAUMA CENTER**

February 2016

Governing Body Report - Credentialing Summary
(2/8/16 MEC)

	2/2016	07/2015 to 06/2016
<i>New Appointments</i>	7	170
Reinstatements		1
<i>Reappointments</i>	38	393
Delinquencies:		
Reappointment Denials:		
Resigned/Retired:	15	136
<i>Disciplinary Actions</i>		
Administrative Suspension		
<i>Restriction/Limitation-Privileges</i>		
Deceased		1
<i>Changes in Privileges</i>		
Voluntary Relinquishments	13	88
Additions	6	98
Proctorship Completed	14	193

Current Statistics – as of 1/29/16

Active Staff	549
<i>Courtesy Staff</i>	534
Affiliated Professionals (non-physicians)	267
TOTAL MEMBERS	1,350

<i>Applications in Process</i>	17
Applications Withdrawn Month of February 2016	0
SFGH Reappointments in Process 3/2016 to 5/2016	157

LAGUNA HONDA HOSPITAL AND REHABILITATION CENTER

FEBRUARY 2016

Health Commission - Director of Health Report
(February 4, 2016 Medical Exec Committee)

	February	(FY 2015-2016) Year-to-Date
<i>New Appointments</i>	2	23
Reinstatements	0	1
<i>Reappointments</i>	3	27
Delinquencies:	0	0
Reappointment Denials:	0	0
Resigned/Retired:	1	8
<i>Disciplinary Actions</i>	0	0
<i>Administrative Suspension</i>	0	1
<i>Restriction/Limitation-Privileges</i>	0	0
Deceased	0	0
<i>Changes in Privileges</i>		
Additions	0	0
Voluntary Relinquishments	0	0
Proctorship Completed	1	16
Proctorship Extension	0	0

<i>Current Statistics – as of 2/2/2016</i>		
Active Medical Staff	35	
As-Needed Medical Staff	15	
<i>External Consultant Medical Staff</i>	48	
<i>Courtesy Medical Staff</i>	1	
<i>Affiliated Professionals</i>	15	
TOTAL MEMBERS	114	

<i>Applications in Process</i>	2
Applications Withdrawn this month	0

Commissioner Comments/Follow-Up:

Commissioner Chow asked whether there have been any Zika virus cases in San Francisco. Dr. Tomas Aragon, SFPDPH Health Officer, stated there have been no Zika virus transmission cases identified in San Francisco.

4) GENERAL PUBLIC COMMENT

Diana Yanez, ZSFGH Birth Center nurse, stated that she and her colleagues are not able to take their 15-minute breaks or meal breaks due to staffing issues. She suggested that more permanent nurses are needed to ensure patient safety and quality of care.

Robert Ivory, retired nurse from ZSFGH, stated that he continues to work shifts at the hospital. He noted that ZSFGH has been on diversion for over 50% during the last 3 months. He added that the number of budgeted beds will not increase when the new building opens in March; 8 Med/Surgical beds will be cut and 8 ICU beds will open. He is concerned that the lack of new budgeted beds will not help decrease diversion rates. In addition, ICU beds require 1-to-1 nursing staff to patient ratio which means additional nurses will be needed. He also stated that there is no budget proposal to increase the number of full time nurses.

Annette Jagers, Med/Surgical nurse in oncology, stated that nurses in her unit are assigned 4 to 5 patients and support staff has been reduced. This makes it difficult to coordinate discharges and cover patients during breaks. She added that nurses rarely have time to take a break during their shift. She also stated that per-diem nurses are working full-time but do not have the ZSFGH-specific training necessary to ensure patient safety and quality of care.

Michael Plank, ZSFGH nurse, requested that relief nurses be added to the budget because nurses must currently cover each other patients during breaks. This requires taking care of double the number of patients during break coverage. He added that if any patient has an emergency during the break coverages, there is no one to assist the other patients.

Norlissa Cooper, ZSFGH nurse, requested that the ZSFGH budget adhere to Title 22 regulations which specify staffing ratios. She stated that break coverage is not adequate and this results in lower quality of patient safety and patient care.

She added that a dispute resolution is moving forward because ZSFGH leadership is not adhering to Title 22 regulations.

Patrick Monette-Shaw, retired CCSF employee, stated that he was formerly employed at LHH but was retaliated against by LHH administration because they cut his position. He stated that he has requested out-of-county discharge information but has not received a response within the allowed time-frame. Regarding the Post-Acute report to be discussed later in the agenda, he stated that no quantitative data is listed to give a sense of patient quality or satisfaction.

Sasha Cuttler, ZSFGH nurse, stated that 800 people have signed a petition protesting the renaming of the hospital for Mark Zuckerberg. He stated that Facebook experimented on 600,000 customers without their permission.

5) COMMUNITY AND PUBLIC HEALTH COMMITTEE

Commissioner Pating, Chair, stated that the Committee heard a presentation on the Office of Equity and Quality Improvement Performance Improvement activities and a review of the San Francisco Health Network True North metrics.

Commissioner Comments/Follow-Up:

Commissioner Chow asked when it would be appropriate for the full Health Commission to hear a report on the Population Health Division. Commissioner Pating stated that the Lean cycles will take some time and that the Committee requested a report back in a year; the full Health Commission may hear the topic after that time.

Director Garcia stated that the San Francisco Health Network will be holding a two day Lean session on its True North metrics later this month and added that Mr. Pickens, the Network's Director can report back to the Health Commission on the session's outcome. She noted that the SFDPH is striving to utilize Lean throughout the organization including its central administration.

6) RESOLUTION AUTHORIZING THE DPH TO RECOMMEND TO THE BOARD OF SUPERVISORS TO ACCEPT AND EXPEND RETROACTIVELY A BEQUEST FROM NORMA PARENTI AND ACCUMULATED INTEREST IN THE SUM OF \$26,673.29 TO THE LHH GIFT FUND

Mivic Hirose, LHH Executive Administrator, presented the resolution.

Commissioner Comments/Follow-Up:

Commissioner Chow thanked the Norma Parenti estate for the generous gift.

Action Taken: The Health Commission unanimously approved the resolution. (Attachment)

7) FRAMING SAN FRANCISCO'S POST-ACUTE CARE CHALLENGE

Colleen Chawla, Deputy Director of Health and Director of Policy and Planning and Sneha Patil, Senior Health Program Planner, presented the item.

Public Comment:

Emily Webb, CPMC Director of Community Programs, stated that Sutter/CPMC was happy to be part of the process to work on an important citywide issue. She added that there is a lot of enthusiasm to build community capacity for this issue.

Mary Lanier, CPMC Vice President for specialty services, stated that the report is substantial but just a start to the work needed to be done. She added that hospitals and city agencies will work together to develop specific recommendations.

Abbie Yant, St. Frances Hospital Vice President Vice President of Community Health and a member of the Long Term Care Coordinating Council, stated that the report's recommendations fall into two categories: policy on how to address post-acute care needs and opportunities to use resources.

David Serrano Sewel, Northern California Hospital Council, thanked Dignity, Sutter and other stakeholders in their participation in this important endeavor.

Patrick Monette-Shaw, stated that he is underwhelmed by the report which shows a large decline in skilled nursing beds since 2001. He noted that 480 of these beds were eliminated through the reduction of beds. He also stated that the report shows long wait lists for long term care services. He added that he is concerned more people are waiting for long term care at home and other facilities not listed in the report.

Benson Nadell, Family Service Agency Ombudman program, stated that he is a contractor of the Department of Adult Services and investigates potential abuses in San Francisco facilities. He noted that since 1989, the number of long term care facilities in San Francisco has substantially decreased. He suggested developing a statewide assistant living facility waiver to utilize MediCal funds.

Austin Ord, Sutter Health, thanked the workgroup for its impactful work.

Director Garcia thanked all those who participated including Sutter/CPMC, Dignity and the Hospital Council staff and added that the issues addressed in the report are healthcare issues that impact the San Francisco community.

Commissioner Comments/Follow-Up:

Commissioner Chung asked if there is a cost analysis showing the impact of inflation on this issue. Ms. Chawla stated that a cost analysis has not been completed but thanked the Commissioner for the suggestion.

Commissioner Chung stated that she is interested in exploring cost, medical-reimbursement rates, and political will as other potential barriers. She also stated that she is concerned about whether San Francisco provides assistance to individuals reentering the City after leaving their out-of-county placements.

Commissioner Chow asked how many of the 63 people waiting for placement are short-term or long-term; Ms. Patil stated that they information was not gathered during the data collection.

Commissioner Pating asked if there is a greater need for long-term or short-term services. Ms. Patil stated that currently half the available beds in San Francisco are long-term and half are short-term.

Commissioner Pating suggested that the San Francisco community work with other Bay area counties because this issue is shared throughout the area.

Commissioner Sanchez stated that is astounding that the community came together to work on the exemplary report of a very complex topic.

Commissioner Karshmer stated that she is pleased that the focus is no longer on “beds” but on the care needs of the community. She added that connecting services with post-discharge housing is necessary to the model in order to provide long-term help.

Commissioner Karshmer asked if the report’s project leads have agreed to take on the work associated with their subject area. Ms. Patil stated that those listed as leads have agreed to take on these roles.

Commissioner Karshmer asked for clarification on the next steps in the process. Ms. Patil stated that the Hospital Council will review the report at its April meeting then the working group will develop next steps and more detailed recommendations.

Director Garcia requested that the final recommendations of the group be forwarded to the new Department of Homelessness as it is developed and creates its goals.

Commissioner Taylor-McGhee asked if advocacy is part of the long-term plan. Monique Parrish, a consultant who help facilitate the project, stated that advocacy is an important topic. She added that engaging directly with consumers is on the list of recommendations.

Commissioner Taylor-McGhee requested that the special needs of women, especially low income women of color, be considered as specific recommendations are developed.

Commissioner Pating requested that a future Health Commission planning session include a discussion on the cost of care.

Commissioner Chow thanked all those who participated in developing the report in a short amount of time. He added that future updates should include distinguishable short and long term care needs, out-of-county costs,

discharge information, and housing information as it relates to this topic. He also stated that Commissioner Chung suggested that the specific recommendations be put on the Health Commission agenda as they are developed.

8) SFDPH FY16-18 BUDGET PROPOSAL- SECOND HEARING

Greg Wagner, SFDPH CFO, presented the item.

Director Garcia thanked Mr. Wagner and Jen Louie, the SFDPH Budget Director, for their work on the budget; she also thanked Roland Pickens, the San Francisco Health Network Director, and Tomas Aragon, Health Officer and Director of the Population Health Division, for being prudent in their budget initiatives.

Commissioner Comments/Follow-Up:

Commissioner Taylor-McGhee asked for more information on the need for more food inspectors. Dr. Aragon, Health Officer and Director of Population Health, stated that currently, the SFDPH employs 7.5 food inspectors; they have proposed raising this number to 10. He added that these positions are funded through fees paid by the businesses that are inspected.

Commissioner Pating asked for an update on the negotiations of the EHR. Director Garcia stated that she will share information as it becomes available; there are no updates at this time.

Commissioner Pating noted there were some human resource-related issues mentioned during public comment and asked if the budget will address any of these issues. Director Garcia stated that the City is entering into labor negotiations with the nursing union in March; she expects that the issues raised will be addressed during negotiations.

Commissioner Chung asked how much authority does the Health Commission have to explore nursing labor issues in the budget process. Director Garcia stated that the negotiations with the union will be the process in which the issues can be discussed.

Commissioner Karshmer encouraged development of human resource dashboards that provide transparency and a longitudinal view to track relevant issues.

Commissioner Pating asked for an update on hiring for ZSFGH. Ron Weigelt, SFDPH HR Director, stated that approximately 62 positions out of 336 are left to be hired in preparation for the new hospital building opening.

Commissioner Chow complimented SFDPH for making a very complex budget easy to understand.

Action Taken: The Health Commission unanimously approved the SFDPH FY16-18 Budget.

9) OTHER BUSINESS:

This item was not discussed.

10) JOINT CONFERENCE COMMITTEE REPORTS

Commissioner Karshmer, Chair of the LHH JCC, stated that the committee met on February 9, 2016. In open session, the committee approved the minutes; in closed session, the committee approved the credentials and quality reports.

11) COMMITTEE AGENDA SETTING

Public Comment:

Robert Ivory, Retired ZSFGH nurse, requested that the Health Commission hold a hearing on ZSFGH staffing issues. In addition, he requested that the labor union co-chair be part of human resource discussions with the ZSFGH JCC instead of only being allowed a short time to make public comment.

12) ADJOURNMENT

The meeting was adjourned at 7:08pm.

**Health Commission
City and County of San Francisco
Resolution No. 16-4**

RESOLUTION AUTHORIZING THE DEPARTMENT OF PUBLIC HEALTH TO RECOMMEND TO THE BOARD OF SUPERVISORS TO ACCEPT AND EXPEND RETROACTIVELY A BEQUEST FROM NORMA PARENTI AND ACCUMULATED INTEREST IN THE SUM OF \$26,673.29 TO THE LAGUNA HONDA GIFT FUND

WHEREAS, Laguna Honda Hospital and Rehabilitation Center (Laguna Honda) is part of the San Francisco Health Network operated by the Department of Public Health and is a safety net and community hospital with a mission to provide a welcoming, therapeutic, and healing environment that promotes the individual's health and well-being; and

WHEREAS, The Last Will and Testament of Norma Parenti, dated May 3, 1999, provides that Ms. Norma Parenti, a resident of the City and County of San Francisco, made a bequest of \$25,000.00 to Laguna Honda; and

WHEREAS, Ms. Norma Parenti died on February 16, 2014; and

WHEREAS, The Last Will and Testament of Norma Parenti was duly probated in the Superior Court of California, County of San Francisco; and

WHEREAS The Order for Final Distribution in Estate of Norma Parenti, Case No. PES-14-29782 included the following asset distribution to Laguna Honda: \$25,000.00 plus \$1,601.37 interest, plus additional interest if distribution is not made by January 15, 2016, in the amount of \$4.79452 per day from January 15, 2016 until the date of distribution; and

WHEREAS, Pursuant to the Order for Final Distribution, the Executor issued Check No. 142, dated January 30, 2016, made payable to Laguna Honda Hospital, in the amount of \$26,673.29; and

WHEREAS, A special fund, the "Laguna Honda Hospital Gift Fund", was established by San Francisco Administrative Code Section 10.100-201(a) to receive cash for the general benefit and comfort of patients of the Laguna Honda Hospital; therefore be it

RESOLVED, That the Health Commission authorizes the Department of Public Health to recommend to the Board of Supervisors to accept and expend retroactively a distribution in the sum of \$26,673.29, said distribution to be deposited in the Laguna Honda Hospital Gift Fund to be used for the general benefit and comfort of residents at Laguna Honda; and be it

FURTHER RESOLVED, That the distribution from the Estate of Norma Parenti shall be accepted and expended consistent with San Francisco Administrative Code Sections governing the acceptance of gifts, donations, and contributions.

I hereby certify that the San Francisco Health Commission at its meeting of February 16, 2016 adopted the foregoing resolution

Mark Morewitz, MSW
Health Commission Executive Secretary